Ennis Independent School District
Chief of Police (696)

JOB POSTING

Job Details

Posting ID   **696**

Title   **Chief of Police**

Description   **Primary Purpose:**
Direct and manage district police department. Coordinate daily operations of department to provide safe environment for students and staff. Ensure enforcement of all federal, state, and local laws and ordinances.
Qualifications:
Education/Certification:
Texas Peace Officer license issued by Texas Commission on Law Enforcement (TCOLE)
Clear and valid Texas driver's license

Special Knowledge/Skills:
Knowledge of overall operations of a police department
Knowledge of criminal investigations, police report writing, and criminal law
Ability to manage budget and personnel
Training and ability to subdue offenders, including use of firearms and handcuffs
Bondable as required by Texas Education Code §37.081(h)
Strong public relations, organizational, communication, and interpersonal skills

Experience:
3 years law enforcement experience in supervisory or command capacity
Major Responsibilities and Duties:
Department Management

1. Direct the daily operations of the district police department to ensure effective law enforcement.
2. Coordinate enforcement activities with other department directors and campus principals and work cooperatively to develop and implement preventative security programs, gang management plans, and other safety programs.
3. Investigate and make recommendations on all complaints and accusations made against district police officers or staff.

Law Enforcement

4. Ensure enforcement of all laws and ordinances within the scope of board policy and the jurisdiction of district.

5. Oversee investigation of criminal activities that occur within the district's jurisdiction and support other agencies conducting investigations.
6. Serve as district liaison to state and local law enforcement agencies and juvenile authorities and represent the district on assigned committees and task forces.

Safety

7. Develop department safety procedures including procedures for safe handling and use of firearms.

Personnel Management

8. Select, train, supervise, and evaluate staff and make sound recommendations relative to assignment, retention, discipline, and dismissal.
9. Evaluate job performance of employees to ensure effectiveness.
10. Prepare, review, and revise police department job descriptions.

Administration

11. Maintain property room for storage of weapons and contraband confiscated on district property.
12. Compile and administer department budget based on documented needs and ensure that operations are cost-effective and funds are managed wisely.
13. Compile, maintain, and file all reports, records, and other documents required.

Supervisory Responsibilities:
Supervise, evaluate, and recommend the hiring and firing of police officers, security guards, and department clerical staff.**
Mental Demands/Physical Demands/Environmental Factors:
Tools/Equipment Used: District vehicle, firearm, handcuffs, alarm system, security equipment, two-way radio, alarm system and other security equipment, fire extinguisher, and standard office equipment including computer and peripherals
Posture: Prolonged sitting and standing
Motion: Strenuous walking and climbing; frequent keyboarding and use of mouse; frequent driving
Lifting: Moderate lifting and carrying (less than 15 pounds)
Environment: Work inside and outside (moderate exposure to sun, heat, cold, and inclement weather). Frequent districtwide travel
Other: Specific hearing and visual requirements. May be subject to adverse and hazardous working conditions, including violent and armed confrontations. Ability to control sudden violent or extreme physical acts of others and exhibit rapid mental and muscular coordination simultaneously.
Mental Demands: Maintain emotional control under stress; prolonged hours; on call 24 hours a day.

Shift Type	**Full-Time**	*Salary Range*	
Salary Code	**Per Year**	*Job Category*	**District Administrative**
External Job Application	**Support**	*Internal Job Application*	**Support**
Location	**District Wide**	*Posting Status*	**Active**
Minimum Qualifications Screening			

Job Application Timeframes

Internal Start Date		*General Start Date*	**01/28/2022**
Internal End Date		*General End Date*	**04/30/2022**

Job Pools

Pool Name	Quantity	Requisition ID	Requisition Title
Default	**1**		

Alternate Job Contact

Name		*Title*
Location		*Phone*
Email		

References

Automatically Send Reference Check	**No**	*Reference Check Form*	